



# INTERNATIONAL PROSPECTUS 2023





# Contents

Principal's Message	03
Discover Australia	04
Sydney at a Glance	05
Cost of Living in Sydney	06
Why Vocational Education and Training (VET)?	07
About South Sydney College	08
Pathways to Universities	09
University Pathway Options	10
Our University Partners	11
Entry Requirements	12
2023 Course Fee	13
Intake Dates	14

## Our Courses

▶ ELICOS	15
▶ Information Technology (Cyber Security)	16
▶ Business (Leadership)	18
▶ Leadership and Management	20
▶ Management (Learning)	21
▶ Project Management	22
▶ Automotive	24
▶ Civil Construction Design	26
▶ Community Services	27

Application Process	28
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## Principal's Message

Welcome to South Sydney College, where we strive to cater for you with the knowledge and expertise to help you succeed in life. I am excited that you are thinking of starting your academic journey with us.

We teach a diverse range of Vocational Education and Training courses at SSC including Business, Project Management, Civil Construction Design, Leadership & Management, Information Technology (Cybersecurity), Community Services, Automotive etc. Our courses are designed with close consultation with industry specialists and faculties with substantial experience so that we can deliver industry-relevant teaching and learning in a supportive study environment.

As you go through the brochure, you can learn more about our institute, programs, and campuses, pathways to University as well as the resources we provide to support your professional development.

With our ever-growing community of qualified teachers, experts and enthusiastic team members, we at SSC are confident in creating the "LEADERS FOR TOMORROW".

**AHMG Kibria**  
CEO & Principal



# Discover Australia

Australia is one of the most popular destinations for international students. With over 22,000 courses across 1,100 institutions, Australia has the best educational system in the world and is ranked 8th in the Universitas 2019 U21 Ranking of National Higher Education Systems.



Australia is ranked among top 10 countries in the world for quality of life.



Australia is the 3rd most popular study destination in the world.



Nearly half (49%) of all Australians were either born overseas or have at least one parent born overseas.



Australia's cost of living and tuition costs are lower than US or UK.



International students are able to work part time while study, allowing them to earn valuable work experience and offset part of their living costs.



International student survey shows 86% were satisfied or very satisfied with their study experience in Australia.



6 of the world's top universities are located in Australia.



According to QS Best Student Cities 2019, almost all of our major cities – Melbourne, Sydney, Brisbane, Canberra, Adelaide, Perth and the Gold Coast – are in the world's top 100 student cities.



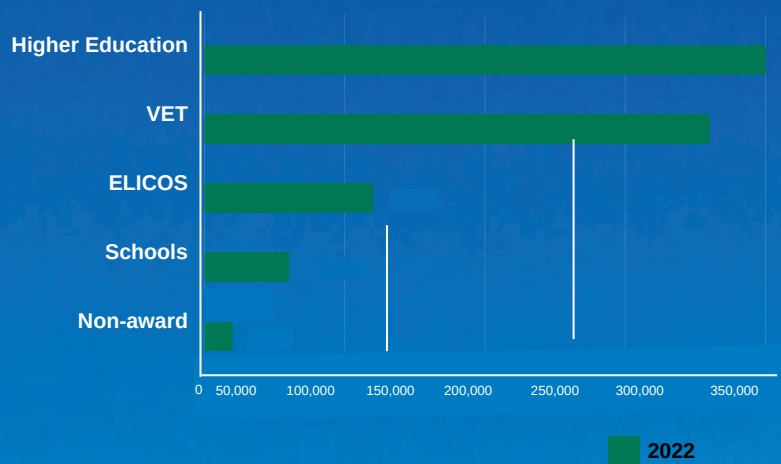
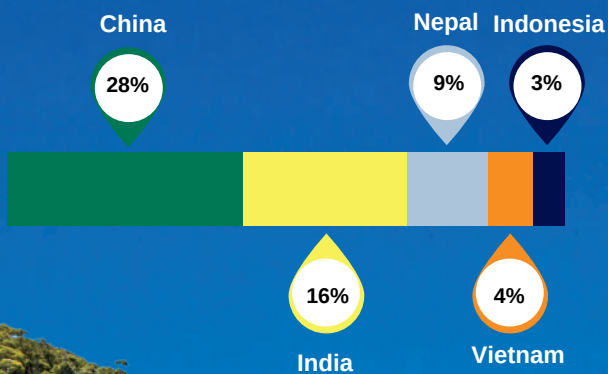
International students report almost 90% satisfaction scores for their living and study experience in Australia according to the 2018 Department of Education International Student Survey.



## Top 5 Countries

60%

of international students are from these top five countries



Source: Department of Education, PRISMS



# Sydney at a Glance



## Population of Sydney:

With a 5.3 million population, Sydney is the largest city in Australia both by population and size. It is the capital city of the Australian State of New South Wales and is located on the South-East Coast of Australia and became the capital in 1901 at the time of federation.



The region is renowned for its local industries, especially in Financial and Insurance Services, and Property & Business Services.



Sydney is one of Australia's most popular destinations for international students.



Sydney is home to many universities and a large number of best quality public & private higher education providers, vocational and English colleges.

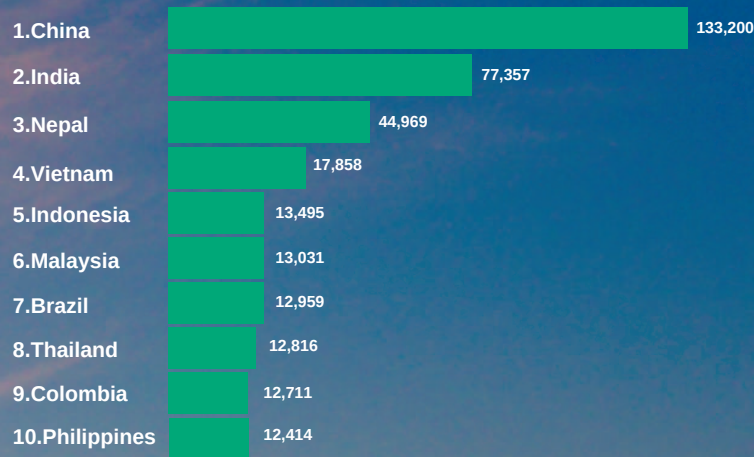


People from over 180 nations reside in Sydney. This mix of cultures, histories, experiences, and stories makes Sydney a great place to live, visit, work and study.

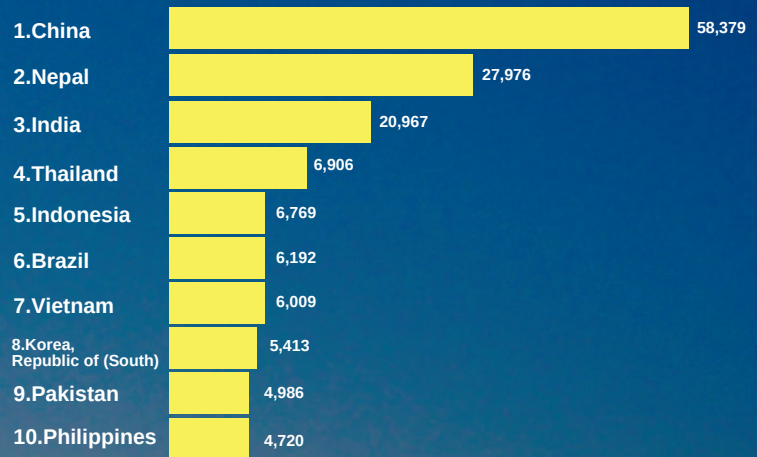


With over 25 percent born overseas, more than 1.3 million residents speak a language other than English at home making Sydney a true multicultural city.

There were 478,230 international students studying for the January-June 2022 period in Australia with 189,730 international students studying in New South Wales, particularly which is approximately 40% share of the overall student numbers in Australia.



(Australia Statistics)



(NSW Statistics)

Source: Department of Education, PRISMS





# Cost of Living in Sydney

The Minimum Living Cost/Year

The Department of Home Affairs has financial requirements you must meet in order to receive a student visa. Below is the minimum living cost that you will require in Australia:

You	→	\$21,041
Your partner	→	\$7,362
Your first child	→	\$3,152
Every other child	→	\$2,790

## Accommodation



**Hostels and Guesthouses**  
\$90 to \$150 per week



**Shared Rental**  
\$95 to \$215 per week



**On Campus**  
\$110 to \$280 per week



**Homestay**  
\$235 to \$325 per week



**Rental**  
\$185 to \$440 per week



**Boarding Schools**  
\$11,000 to \$22,000 a year

## Other living expenses



**Groceries and Eating Out**  
\$140 to \$280 per week



**Gas, Electricity**  
\$10 to \$20 per week



**Phone and Internet**  
\$15 to \$30 per week



**Public Transport**  
\$30 to \$60 per week



**Car (after purchase)**  
\$150 to \$260 per week



**Entertainment**  
\$80 to \$150 per week



# Vocational Education

Vocational Education and Training (VET) is a study that provides you with the opportunity to learn practical job skills. It is an ideal study pathway for international students who are seeking a quicker path into the workforce as it focuses on real-world industry-based skills. Australia's VET sector is based on a partnership between governments and industry.

VET courses are organized by Registered Training Organizations (RTOs), which provide nationally recognized qualifications. RTOs include Technical and Further Education (TAFE) institutes and private colleges (including specialized colleges such as technical colleges) but some universities may also offer VET courses in addition to other higher education courses. VET courses start with Certificate I to IV, Diploma, Advanced Diploma and the highest level is Graduate Diploma level.

RTOs that wish to offer their courses to international students must also be registered with the Australian Government's Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). CRICOS allows the Australian Government to monitor the education provided to international students and ensure that it maintains quality standards.



Vocational education is more accessible than higher education.

It helps to upgrade the skills to excel in a chosen field or move into a different career.



As vocational education combines internships, placements, and other forms of increased hands-on experience, it provides quick employment alternatives and equips you for entry-level employment in the career of your choice.

VET courses have a shorter duration than University education: The majority of vocational programs are shorter than those from regular colleges or universities in terms of length. In fact, many programs only require one to two years to complete for an associate degree, and some can be completed in as little as six months.



It opens doors to higher education as students receive credit exemptions after completing VET courses.

Many vocational schools combine classroom learning with practical experience through supervised practicums or externships at off-campus facilities or with employers. It increases productivity, empowers individuals to become self-reliant and stimulates entrepreneurship.





# About South Sydney College (SSC)

SSC enjoys an exceptional reputation as a vocational institute that offers quality education for both domestic and international students. We offer courses according to the current industry needs, researching the employment market on a regular basis to ensure that whatever you study with us will be an asset.

Driven by

- Excellence,
- Compliance,
- Consistency and
- Sustainability

SSC prepares students to become an answer to modern-day business challenges.

Not only are we passionate about what we do, but we love to provide a unique experience, which is why when you come to SSC, you will not just discover a new family, but a new way of thinking too. Here are a few more reasons why you should study with us.



## 1. Articulation with University

SSC has articulation with many Universities in Australia that provide higher education such as University of Southern Queensland, Griffith University and Torrens University. In addition, we also have a partnership with Gess Education to deliver our Information Technology courses at Gold Coast, Queensland.

## 3. We Speak Your Language

Our multicultural team speaks a combined total of 12 languages and provides you that comfort which you may need during the initial stage.

## 5. Exceptional Student Support System

Our student support team is there to support you during your study at SSC. Support team understand that every student is unique individual and they have unique circumstance. We provider support according to need of every student.

## 7. Good Value For Money

SSC offers accredited courses at reasonable cost that can help you develop professional skills, improve your current skills, or retrain for new employment. It will equip you with the hands-on skills and expertise you require to excel in your chosen career path.

## 2. Convenient Campus Location

We are located in the heart of Sydney's fastest-growing business region just 11km from Sydney's CBD, adjacent to Burwood station.

## 4. Outstanding Teachers

Our teachers are experts with extensive professional experience in their field who also provide additional study classes outside of scheduled lectures for additional support to the students.

## 6. Flexible Learning

Student will be learning through various learning mode, such as: Face to face, online, workshop depends on the chosen subject. As well, courses are offered day or evening session. Opportunity for students to choose the best timetable to suit their lifestyle.

## 8. Making Leaders of Tomorrow

We always look for ways to help our students become the Leaders of the FUTURE.

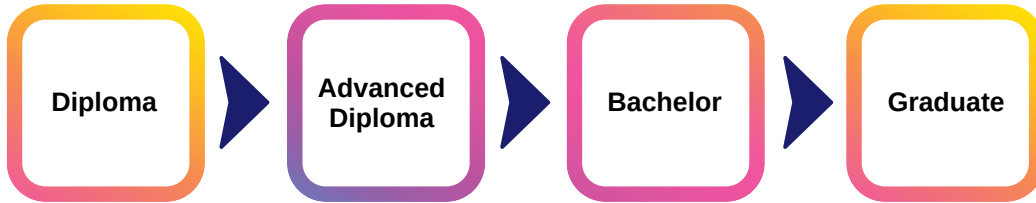


# Pathways To University \*

We provide our students with continuing study pathways toward Bachelor's Degree who wants to pursue further study. Students will receive credit exemption towards Bachelor's Degree with our partner University after finishing studies at South Sydney College.



## Undergraduate Pathway



## Postgraduate Pathway



### Connect With Us

- [www.facebook.com/SouthSydneyCollege](https://www.facebook.com/SouthSydneyCollege)
- [www.instagram.com/ssc\\_australia](https://www.instagram.com/ssc_australia)
- [www.linkedin.com/company/south-sydney-college](https://www.linkedin.com/company/south-sydney-college)

### Get In Touch

- [www.ssc.edu.au](https://www.ssc.edu.au)
- [info@ssc.edu.au](mailto:info@ssc.edu.au)
- +610285998866



# Articulation with University

SSC has articulation with following universities



Torrens University



Griffith University



University of Southern Queensland

# Partner Institute



GESS Education

\*Credit Transfer is available with selected SSC courses with selected university courses. For further details please contact us.

# University Pathway Options



## University of Southern Queensland: Provider Code 00244B

USQ successfully blends access with excellence and is a leading university for student experience and graduate outcomes. USQ aims to demonstrate leadership and innovation in the quality of the student experience and to be a source of graduates who excel in the workplace and develop as leaders.

Courses	USQ Course	Credit	Type
BSB50120 - Diploma of Business (Leadership)	Bachelor of Business and Commerce (BBCM)	Up to 8 Units	Articulation
BSB50120 - Diploma of Business (Leadership)	Bachelor of Business and Commerce and Bachelor of Information Technology (BCIN)	Up to 4 Units	Articulation
BSB60420 - Advanced Diploma of Leadership and Management	Bachelor of Business and Commerce (BBCM)	Up to 8 Units	Articulation
BSB60420 - Advanced Diploma of Leadership and Management	Bachelor of Business and Commerce and Bachelor of Information Technology (BCIN)	Up to 4 Units	Articulation
BSB50820 - Diploma of Project Management	Bachelor of Business and Commerce (BBCM)	Up to 8 Units	Articulation
BSB60720 - Advanced Diploma of Program Management	Bachelor of Business and Commerce (BBCM)	Up to 8 Units	Articulation
ICT50220 Diploma of Information Technology-Cyber Security	Bachelor of Business and Bachelor of Information Technology	Up to 4 units	Articulation
ICT50220 Diploma of Information Technology-Cyber Security	Bachelor of Information Technology (BITC)	Up to 8 units	Articulation
ICT60220 Advanced Diploma of Information Technology – Cyber Security	Bachelor of Business and Bachelor of Information Technology	Up to 4 units	Articulation
ICT60220 Advanced Diploma of Information Technology – Cyber Security	Bachelor of Information Technology (BITC)	Up to 8 units	Articulation



# SSC and GeSS Education pathway to University

SSC students who studies at GeSS Education Campus may be eligible for Combined packaged CoE options with Griffith University and Torrens University selective courses. If you wish to accelerate your studies into bachelor's degrees at popular Australian Universities, please use the information below as a guide to how many credits you may receive once graduate.

## Griffith University: Provider Code: 00233E

Ranking in the top 2% of universities worldwide, Griffith University offers future-focused degrees that are developed in consultation with industry, based on cutting-edge research, and taught by Australia's most awarded teachers. At Griffith, they are committed to helping international students achieve success by providing quality education, guidance and support. Griffith's campuses offer a unique and thriving community, with plenty of student support services available aimed at enriching both your university and off-campus experience.

Course	University Course	Credit	Type
ICT60220 Advanced Diploma of Information Technology (Cyber Security)	Bachelor Of Information Technology	80CP	Package (with GeSS Education)
ICT50220 Diploma of Information Technology (Cyber Security)	Bachelor Of Information Technology	80CP	Package (with GeSS Education)

## Torrens University: Provider Code 03389E

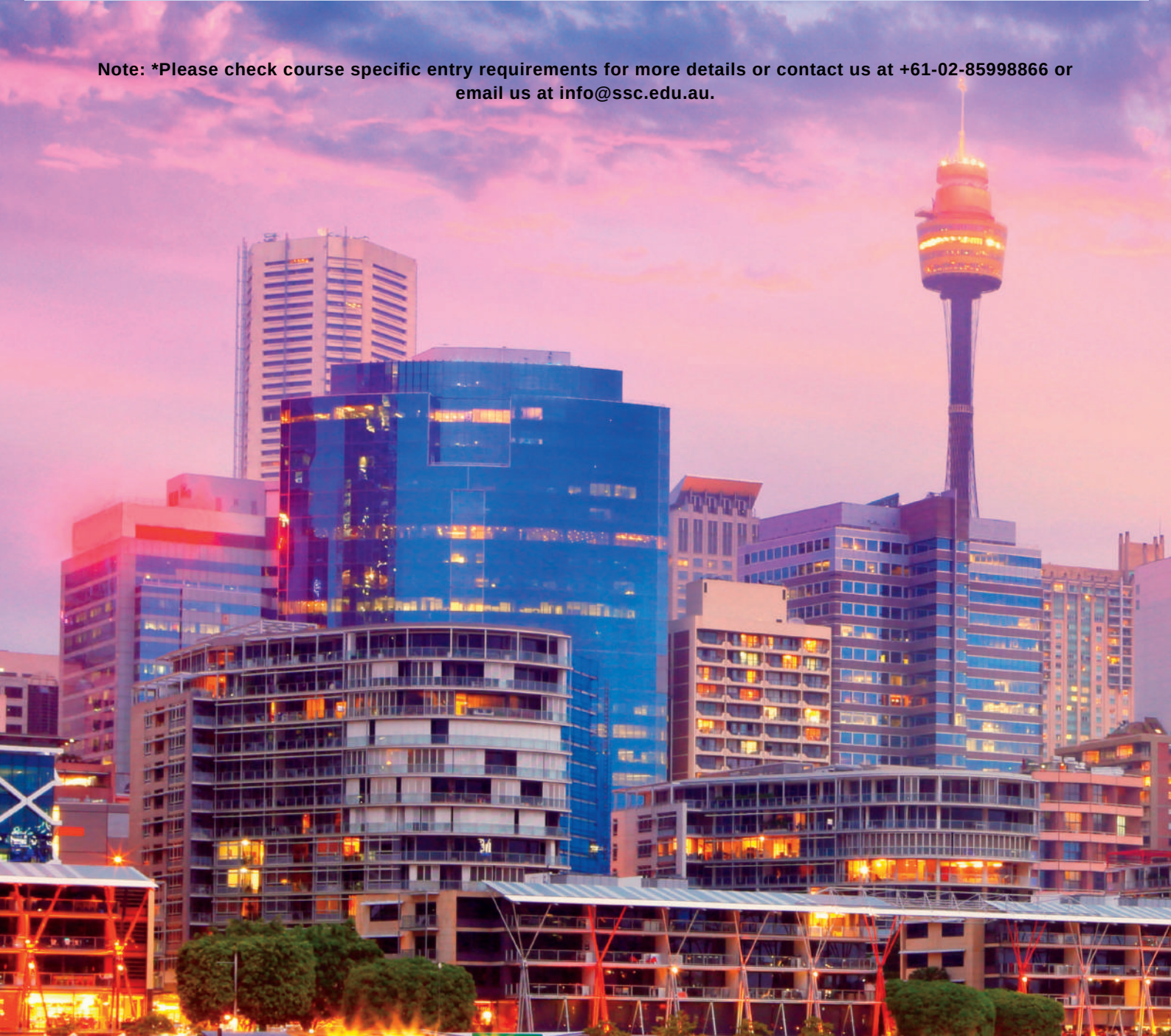
Torrens University is Australia's international university and vocational registered training organisation, built on the shoulders of giants. Torrens University has partnered with prestigious schools and colleges, to develop a fresh, modern, global perspective for higher education.

Course	University Course	Credit	Type
ICT50120 Diploma of Information Technology (Cyber Security)	Bachelor Of Information Technology	80CP	Package (with GeSS Education)
ICT60120 Advanced Diploma of Information Technology (Cyber Security)	Bachelor Of Information Technology	80CP	Package (with GeSS Education)

# Entry Requirements Summary:

Category	Requirements
Age	Must be at least 16 years old
Academic	Equivalent to an Australian Year 10 qualification* for Certificate III, Certificate IV & Diploma Courses (Except for Diploma of Community Services). Equivalent to an Australian Year 12 qualification* for Diploma of Community Services, Advanced Diploma and Graduate Diploma courses.
English Test	IELTS overall 5.5, PTE 46*, Please check course specific entry requirements for details
Additional Requirements	Some courses have additional requirements, Please check course specific entry requirements for details* Department of Home Affairs may have additional Country Specific Entry Requirements*

**Note: \*Please check course specific entry requirements for more details or contact us at +61-02-85998866 or email us at [info@ssc.edu.au](mailto:info@ssc.edu.au).**





# Course Fees 2023



CODE	COURSE	DURATION	TERM	TUITION FEE	PER TERM	MATERIAL FEE
<b>INFORMATION TECHNOLOGY COURSES</b>						
ICT50220	Diploma of Information Technology (Cyber Security)   CRICOS 106391K	81 Weeks	6 Terms	\$19,500	\$3,250	\$450
ICT60220	Advanced Diploma of Information Technology (Cyber Security)   CRICOS 106392J	52 Weeks	4 Terms	\$14,000	\$3,500	\$300
<b>BUSINESS, LEADERSHIP AND MANAGEMENT COURSES</b>						
BSB40120	Certificate IV in Business (Leadership)   CRICOS 105076G	52 Weeks	4 Terms	\$10,500	\$2,625	\$250
BSB50120	Diploma of Business (Leadership)   CRICOS 105077F	52 Weeks	4 Terms	\$11,500	\$2,875	\$250
BSB60420	Advanced Diploma of Leadership & Management   CRICOS 105078E	52 Weeks	4 Terms	\$12,500	\$3,125	\$250
BSB80120	Graduate Diploma of Management (Learning)   CRICOS 110230D	104 Weeks	8 Terms	\$26,000	\$3,250	\$500
<b>PROJECT MANAGEMENT COURSES</b>						
BSB50820	Diploma of Project Management   CRICOS 104085C	52 Weeks	4 Terms	\$11,500	\$2,875	\$250
BSB60720	Advanced Diploma of Program Management   CRICOS 104461F	52 Weeks	4 Terms	\$12,500	\$3,125	\$250
<b>COMMUNITY SERVICE COURSES</b>						
CHC52015	Diploma of Community Services   CRICOS 110229H	104 Weeks	8 Terms	\$24,000	\$3,000	\$1,000
<b>AUTOMOTIVE COURSES</b>						
AUR30620	Certificate III in Light Vehicle Mechanical Technology   CRICOS 106389D	81 Weeks	6 Terms	\$22,500	\$3,750	\$1,500
AUR40216	Certificate IV in Automotive Mechanical Diagnosis   CRICOS 106390M	30 Weeks	2 Terms	\$7,500	\$3,750	\$500
<b>CONSTRUCTION COURSES</b>						
RII60520	Advanced Diploma of Civil Construction Design   CRICOS 110231C	104 Weeks	8 Terms	\$26,000	\$3,250	\$1,000

**\*Additional administrative charges may apply and SSC may alter the price without prior notice.\***



# Intake Dates 2023

COURSE	INTAKE
Certificate IV in Business (Leadership)	2023: 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 16-OCT, 6-NOV, 27-NOV, 18-DEC. 2024: 08 JAN.
Diploma of Business	2023: 09-JAN, 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 16-OCT, 6-NOV, 27-NOV, 18-DEC. 2024: 08 JAN.
Advanced Diploma of Leadership & Management	2023: 2023: 30-JAN, 20-FEB, 13-MAR, 17-APR, 15-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 23-OCT, 27-NOV, 25-DEC.
Graduate Diploma of Management (Learning)	2023: 30-JAN, 17-APR, 10-JUL, 25-SEP, 27-NOV.
Diploma of Information Technology (Cyber Security)	2023: 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 24-JUL, 7-AUG, 21-AUG, 25-SEP, 16-OCT, 6-NOV, 27-NOV, 18-DEC 2024: 08 JAN.
Advanced Diploma of Information Technology (Cyber Security)	2023: 30-JAN, 20-FEB, 6-MAR, 20-MAR, 17-APR, 8-MAY, 22-MAY, 5-JUN, 10-JUL, 31-JUL, 14-AUG, 28-AUG, 25-SEP, 16-OCT, 30-OCT, 13-NOV, 27-NOV, 18-DEC. 2024: 01-JAN, 15-JAN.
Diploma of Project Management	2023: 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 16-OCT, 6-NOV, 27-NOV, 18-DEC-23. 2024: 08-JAN.
Advanced Diploma of Program Management	2023: 09-JAN, 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 16-OCT, 6-NOV, 27-NOV, 18-DEC-23. 2024: 08-JAN.
Certificate III in Light Vehicle Mechanical Technology	2023: 30-JAN, 20-FEB, 13-MAR, 17-APR, 8-MAY, 29-MAY, 10-JUL, 31-JUL, 21-AUG, 25-SEP, 16-OCT, 6-NOV-23, 27-NOV, 18-DEC. 2024: 08-JAN.
Certificate IV in Automotive Mechanical Diagnosis	2023: 30-JAN, 13-FEB, 27-FEB, 13-MAR, 17-APR, 01-MAY, 15-MAY, 29-MAY, 10-JUL, 24-JUL, 07-AUG, 21-AUG, 25-SEP, 09-OCT, 23-OCT, 06-NOV-23.
Diploma of Community Services	2023: 30-Jan-23 27-Feb-23 17-Apr-23 15-May-23 10-Jul-23 7-Aug-23 25-Sep-23 23-Oct-23 27-Nov-23 25-Dec-23.
Advanced Diploma of Civil Construction Design	2023: 30-Jan-23, 6-Mar-23, 17-Apr-23, 10-Jul-23, 14-Aug-23, 25-Sep-23, 27-Nov-23

## Academic Calendar Terms and Breaks 2023

TERM	TERM START DATE	TERM END DATE	TERM BREAK
Term 01	30/01/2023	02/04/2023	03/04/2023-16/04/2023
Term 02	17/04/2023	18/06/2022	19/06/2023-09/07/2023
Term 03	10/07/2023	10/09/2023	11/09/2023-24/09/2023
Term 04	25/09/2023	26/11/2023	27/11/2023-28/01/2024
Summer Term	27/11/2023	28/01/2024	No Breaks for Summer Term

\*Intake and class start dates may vary without any prior notice.\*





### Course Duration

52 weeks ( 12 Weeks Per Level )



### Study Load

20 hours \ week



### Study Delivery

Face to face on campus



## English Language Intensive Course for Overseas Students (ELICOS)

CRICOS Code: 0100973

South Sydney Colleges' (SSC) ELICOS (English Language Intensive Course for Overseas Students) course caters for all levels, from elementary to advanced.

At SSC, we pride ourselves on focusing not only on the four key macro skills: speaking, listening, reading and writing, but also on the advanced development of grammar and vocabulary. Students have access to support services, computer laboratories, and social and language activities to enhance their multicultural learning experience in Australia. Pronunciation and grammar are key components at all learner levels and the course is carefully balanced to ensure that both interesting and dynamic topics are covered.

Weekly assessments allow students to evaluate their progress regularly. Our teachers are fully qualified and equipped with a wealth of international teaching experience. Whatever your English level, our course will give you the confidence and skills needed to communicate in English successfully.

### Our General English students will:

- Improve vocabulary in a variety of interesting topics.
- Gain confidence and motivation in speaking English.
- Understand the reason behind common errors and how to fix them.
- Improve pronunciation and intonation.
- Develop and refine speaking ability.
- Have weekly assessments and individual feedback.

### SSC offers 6 different levels to cater everyone's need:



Scan To Learn More  
[www.ssc.edu.au](http://www.ssc.edu.au)



## Diploma of Information Technology (Cyber Security)

Course Code: ICT50220 | CRICOS Code: 106391K

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialized skills in a technical ICT function. Individuals in these roles carry out moderately complex tasks in specialist fields, working independently, as part of a team or leading deliverables with others.

### Course Highlights

You will study Information Technology topics and case studies as they apply to different Australian industries. There will be immersive hands-on practical work, using critical IT problem solving skills, research, consultation and collaborating with diverse teams.

### Course Units\*:

There are a total of 20 units to complete the course. This includes 6 core units and 14 Elective units. Some of the units of this course are listed below:

Code	Unit Title
BSBCRT512	Originate and develop concepts
ICTSAS527	Manage client problems
ICTSAD509	Produce ICT feasibility reports
ICTNWK529	Install and manage complex ICT networks
CUADIG502	Design digital applications
ICTCYS613	Utilise design methodologies for security architecture
ICTSAS524	Develop, implement and evaluate an incident response plan
ICTICT532	Apply IP, ethics and privacy in ICT environments
BSBXTW401	Lead and facilitate a team
BSBXCS402	Promote workplace cyber security awareness and best practices
ICTCYS407	Gather, analyse and interpret threat data
ICTCYS610	Protect critical infrastructure for organisations

- Please visit our website for full list of 20 units



### Course Duration

81 weeks (6 Terms)



### Study Load

Full time



### Study Commitment

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



### Study Mode

Blended (In class and Online)



### Intakes

Every month



### Learning portal

Assessments & all learning resources accessible via e-learning portal



### Career Pathway

- ICT Operations Administrator,
- Network E-Business Coordinator,
- Network Operations Analyst,
- Network Security Coordinator,
- Cybersecurity Officer
- Cybersecurity Consultant



### Study pathways

Gain direct entry for selected Bachelor Degree course in our partnered Australian Universities.



### Course Outcome

A nationally recognised/accredited Qualification at the Diploma Level, ICT50220 Diploma of Information Technology



Scan To Learn More  
www.ssc.edu.au





### Course Duration

52 weeks (4 Terms)



### Study Load

Full time



### Study Commitment

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



### Study Mode

Blended (In class and Online)



### Intakes

Every month



### Learning Portal

Assessments & all learning resources accessible via e-learning portal



### Career Pathway

E-Security Specialist, ICT Security Specialist, ICT Security Administrator, ICT Security Analyst, Network Security Administrator, Network Security Analyst, Network Security Specialist, Senior Network Administrator, Systems/Network Administrator, Systems Security Analyst



### Study pathways

Bachelor of Information Technology. Gain direct entry to Australian Universities.



### Course Outcome

A nationally recognised/accredited Qualification at the Advanced Diploma Level, ICT60220 Advanced Diploma of Information Technology.



Scan To Learn More  
www.ssc.edu.au

www.ssc.edu.au



## Advanced Diploma of Information Technology (Cyber Security)

Course Code: ICT60220 | CRICOS Code: 106392J

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have significant experience in specialist technical skills, or managerial business and people management skills. Individuals in these roles carry out complex tasks in a specialist field, working independently, leading a team or a strategic direction of a business.

### What You Will Learn

You will study Information and Communications Technology topics and case studies as they apply to different Australian industries. There will be immersive hands-on practical work, using critical IT problem solving skills, research, consultation and collaborating with diverse teams.

### Course Units\*:

There are a total of 16 units to complete the course. This includes 6 core units and 10 Elective units. Some of the units of this course are listed below:

Code	Unit Title
ICTICT608	Interact with clients on a business level
ICTICT612	Develop contracts and manage contract performance
ICTICT614	Identify and implement business innovation
ICTICT615	Implement knowledge management strategies
BSBCRT611	Apply critical thinking for complex problem solving
ICTSAD609	Plan and monitor business analysis activities in an ICT environment
BSBTWK502	Manage team effectiveness
ICTSAS602	Implement change management processes
BSBXCS402	Promote workplace cyber security awareness and best practices
ICTICT618	Manage IP, ethics and privacy in ICT environments
ICTNWK540	Design, build and test network servers
ICTNWK620	Design and implement wireless network security

• Please visit our website for full list of 16 units



## Certificate IV in Business (Leadership)

Course Code: BSB40120 | CRICOS Code:105076G

This is an entry course for people working in all types of business as administrators and officers including project officers. In these roles, staff need well-developed technology, administration and generalist business, communication, learning and development, critical thinking and marketing skills and knowledge.

### What You Will Learn

Students will study business operations and structure with case studies on how administration roles contribute to the workplace.

You will learn how to use digital technologies for the work environment, techniques for managing workplace health and safety, support learning and development, apply critical thinking, marketing, and others.

### Course Units\*:

There are a total of 12 units to complete the course. This includes 6 core units and 6 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Core	BSBCRT411	Apply critical thinking to work practices
Core	BSBTWK401	Build and maintain business relationships
Core	BSBWRT411	Write complex documents
Core	BSBWHS411	Implement and monitor WHS policies, procedures and programs
Core	BSBXCM401	Apply communication strategies in the workplace
Core	BSBTEC404	Use digital technologies to collaborate in a work environment
Core	BSBWHS411	Use digital technologies to collaborate in a work environment
Elective	BSBHRM413	Support the learning and development of teams and individuals
Elective	BSBPEF501	Manage personal and professional development
Elective	BSBSTR401	Promote innovation in team environments
Elective	BSBLDR411	Demonstrate leadership in the workplace
Elective	BSBPEF401	Manage personal health and wellbeing
Elective	BSBPEF402	Develop personal work priorities



**Course Duration**  
52 weeks (4 Terms)



**Study Load**  
Full time



**Study Commitment**  
20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



**Study Mode**  
Blended (In class and Online)



**Intakes**  
Every month



**Learning portal**  
Assessments & all learning resources accessible via e-learning portal



**Career Pathway**  
Team leader, Supervisor, Program Officer, Administrator



**Study pathways**  
Diploma of Business, Bachelor of Business and Commerce, Gain direct entry to Australian Universities



**Course Outcome**  
A nationally recognised/accredited Qualification at the Certificate IV Level, BSB40120 Certificate IV in Business



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### Course Duration

52 weeks (4 Terms)



### Study Load

Full time



### Study Commitment

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



### Study Mode

Blended (In class and Online)



### Intakes

Every month



### Learning Portal

Assessments & all learning resources accessible via e-learning portal



### Career Pathway

Executive officer, Program coordinator, Program consultant



### Study pathways

Advanced Diploma of Business, Advanced Diploma of Leadership & Management, Bachelor of Business and Commerce, Gain direct entry to Australian Universities.



### Course Outcome

A nationally recognised/accredited Qualification at the Diploma Level, BSB50120 Diploma of Business.



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## Diploma of Business (Leadership)

Course Code: BSB50120 | CRICOS Code: 105077F

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities. Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills.

### What You Will Learn

You will study higher levels of business theory and Australian business case studies.

This includes essential business topics such as: identification of marketing opportunities, oversee the performance of a team, manage business risk, how to develop critical thinking, manage budgets and financial plans, and others.

### Course Units\*:

There are a total of 12 units to complete the course. This includes 5 core units and 7 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Core	BSBXC501	Lead communication in the workplace
Core	BSBCRT511	Develop critical thinking in others
Core	BSBFIN501	Manage budgets and financial plans
Core	BSBPMG430	Undertake project work
Core	BSBSUS511	Develop workplace policies and procedures for sustainability
Elective	BSBMKG541	Identify and evaluate marketing opportunities
Elective	BSBLDR522	Manage people performance
Elective	BSBLDR523	Lead and manage effective workplace relationships
Elective	BSBOPS504	Manage business risk
Elective	BSBTWK502	Manage team Effectiveness
Elective	BSBTWK501	Lead diversity and inclusion



## Advanced Diploma of Leadership & Management

Course Code: BSB60420 | CRICOS Code: 105078E

In this qualification, you will learn how to develop organizational strategies, business plans, and strategic workforce plans, provide leadership in the organization, apply critical thinking and complex problem solving, innovation and continuous improvement, lead organizational change, development of learning strategies, and communicate skills to influence others.

### What You Will Learn

This nationally-recognised qualification is a broad leadership and management course that will teach you a wide range of fundamental management and leadership skills you can apply in any industry or organisation.

### Course Units\*:

There are a total of 10 units to complete the course. This includes 5 core units and 5 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Core	BSBCRT611	Apply critical thinking for complex problem solving
Core	BSBOPS601	Develop and implement business plans
Core	BSBSTR601	Manage innovation and continuous improvement
Core	BSBLDR601	Lead and manage organisational change
Core	BSBLDR602	Provide leadership across the organisation
Elective	BSBSTR602	Develop organisational strategies
Elective	BSBHRM613	Contribute to the development of learning and development strategies
Elective	BSBSTR801	Lead innovative thinking and practice
Elective	BSBHRM614	Contribute to strategic workforce planning
Elective	BSBCMM511	Communicate with influence



### Course Duration

52 weeks (4 Terms)



### Study Load

Full time



### Study Commitment

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



### Study Mode

Blended (In class and Online)



### Intakes

Every month



### Learning portal

Assessments & all learning resources accessible via e-learning portal.



### Career Pathway

Senior Administrator, Senior Executive, Executive Manager.



### Study pathways

Graduate Diploma of Management (Learning), Bachelor of Business and Commerce, Gain direct entry to Australian Universities



### Course Outcome

A nationally recognised/accredited Qualification at the Advanced Diploma Level, BSB60420 Advanced Diploma of Leadership and Management.



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**Course Duration**  
104 weeks\* (8 Terms)



**Study Load**  
Full time



**Study Commitment**  
20 hours/week (15 hours via face-to-face, 5 hours via e-learning portal)



**Study Mode**  
On campus (blended face to face and online)



**Intake Dates**  
2022: 26-Sep, 28-Nov\*  
2023: 30-Jan, 17-Apr, 10-Jul, 25-Sep, 27-Nov\*



**Course Pathway**  
Upon successful completion of this course, graduates may consider further study at a higher tertiary level within the vocational education and training sector or Bachelor's or Master's Degree level.



**Course Outcome**  
A nationally recognised/accredited qualification at the Graduate Diploma level, BSB80120 - Graduate Diploma of Management (Learning).



## Graduate Diploma of Management (Learning)

Course Code: BSB80120 | CRICOS Code:110230D

The Graduate Diploma of Management (Learning) course will be delivered over 2 years (up to 104 weeks\*, over 8 Terms). The course will equip you with the knowledge and skills in the highly specialised field of organisational learning and capability development. This course will prepare you so that you can initiate, design and execute major learning and development functions within an organisation.

### What You Will Learn

This course involves a combination of various learning activities such as: case studies, project assessments, research work and knowledge assessment. By completing this course you will gain skills and knowledge in the following areas:

- Development of learning and development strategies
- Organisational performance development
- Organisational knowledge management
- Strategic transformation
- Improve learning practices
- Collaborative partnership and relationships
- Lead applied research
- Development of financial strategy



### Learning portal

All learning resources and assessments are assessable via the e-learning portal. This may include Study Guide, Weekly Quiz, PowerPoint slides, Simulation Pack, Assessment view & submission, assessment outcome, and course progress summary.



### Career Pathway

- Manager RTO
- General Manager RTO
- Director RTO
- General Manager of human resources
- Manager learning and development
- Senior consultant learning and development

### Course Units\*:

There are a total of 8 units to complete the course. This includes 3 core units and 5 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Core	BSBHRM613	Contribute to the development of learning and development strategies
Core	BSBLDR811	Lead strategic transformation
Elective	BSBFIN801	Lead financial strategy development
Elective	BSBLDR812	Develop and cultivate collaborative partnerships and relationships
Elective	BSBINS603	Initiate and lead applied research
Elective	BSBHRM611	Contribute to organisational performance development



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**Course Duration**  
52 weeks (4 Terms)



**Study Load**  
Full time



**Study Mode**  
Blended (In class and Online)



**Study Commitment**  
20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



**Intakes**  
Every month



**Learning portal**  
Assessments & all learning resources accessible via e-learning portal



**Career Pathway**  
Project leader, Project contract manager, Project manager (industry specific), Project vendor manager



**Study pathways**  
Advanced Diploma of Program Management, Bachelor of Business and Commerce, Gain direct entry to Australian Universities



**Course Outcome**  
A nationally recognised/accredited Qualification at the Diploma Level, BSB50820 Diploma of Project Management.



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## Diploma Of Project Management

Course Code: BSB50820 | CRICOS Code: 104085C

In this qualification, you will learn, understand and apply the knowledge and skills required in project management roles and be responsible for achieving project objectives. At the end of this course, you are expected to possess a sound theoretical knowledge base and be able to use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

### What You Will Learn

Students will study business operations and structure with case studies on how administration roles contribute to the workplace. You will learn, understand and apply fundamental management lessons to prepare you to be responsible for achieving project objectives.

### Course Units\*:

There are a total of 12 units to complete the course. This includes 8 core units and 4 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Elective	ICTICT517	Match ICT needs with the strategic direction of the organisation
Elective	BSBWHS521	Ensure a safe workplace for a work area
Elective	BSBPMG538	Manage project stakeholder engagement
Elective	BSBPMG537	Manage project procurement
Core	BSBPMG531	Manage project time
Core	BSBPMG533	Manage project cost
Core	BSBPMG530	Manage project scope
Core	BSBPMG535	Manage project information and communication
Core	BSBPMG534	Manage project human resources
Core	BSBPMG536	Manage project risk
Core	BSBPMG532	Manage project quality
Core	BSBPMG540	Manage project integration





**Course Duration**  
52 weeks (4 Terms)



**Study Load**  
Full time



**Study Commitment**  
20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



**Study Mode**  
Blended (In class and Online)



**Intakes**  
Every month



**Learning Portal**  
Assessments & all learning resources accessible via e-learning portal



**Career Pathway**  
Program manager.



**Study pathways**  
Bachelor of Business and Commerce, Gain direct entry to Australian Universities



**Course Outcome**  
A nationally recognised/accredited Qualification at the Advanced Diploma Level, BSB60720 Advanced Diploma of Program Management



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## Advanced Diploma Of Program Management

Course Code: BSB60720 | CRICOS Code: 104461F

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. The job roles that relate to this qualification include Program Manager. Individuals in these roles are responsible for managing or directing a program to achieve organisational objectives.

### What You Will Learn

You will learn how to become an effective program manager and direct projects that meet the goals of your organisation or business.

Students who complete this qualification will develop their initiative and judgement skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and apply their creative or conceptual skills to express ideas and respond to complex problems.

### Course Units\*:

There are a total of 12 units to complete the course. This includes 4 core units and 8 Elective units. Some of the units of this course are listed below:

Core / Elective	Code	Unit Title
Elective	BSBAUD601	Establish and manage compliance management systems
Elective	PSPMGT006	Develop a business case
Elective	ICTICT612	Develop contracts and manage contract performance
Elective	BSBPEF502	Develop and use emotional intelligence
Elective	BSBPMG632	Manage program risk
Elective	BSBCRT611	Apply critical thinking for complex problem solving
Elective	BSBPMG637	Engage in collaborative alliances
Elective	BSBSTR601	Manage innovation and continuous improvement
Core	BSBPMG636	Manage benefits
Core	BSBPMG635	Implement program governance
Core	BSBPMG634	Facilitate stakeholder engagement



## Certificate III In Light Vehicle Mechanical Technology

Course Code: AUR30620 | CRICOS Code: 106389D

This qualification reflects the role of individuals who perform a broad range of tasks on a variety of light vehicles in the automotive retail, service and repair industry.

### What You Will Learn

This course is designed for International Students who want to start and develop a career in the Australian automotive retail, service, and repair industry for light vehicles.

This Certificate will teach you the core knowledge and skills needed to succeed including diagnosing mechanical repairs needed with the use of specialised tools and equipment. When you complete this course, you will be on the pathway towards higher Certificate IV and Diploma qualifications to become a Diagnostic Technician.

### Course Units\*:

There are a total of 36 units to complete the course. This includes 20 core units and 16 Elective units. Some of the units of this course are listed below:

Code	Unit Title
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURTTK001	Use and maintain measuring equipment in an automotive workplace
AURTTK102	Use and maintain tools and equipment in an automotive workplace
AURETR112	Test and repair basic electrical circuits
AURASA102	Follow safe working practices in an automotive workplace
AURTTF101	Inspect and service petrol fuel systems
AURTTF102	Inspect and service diesel fuel injection systems
AURLTE102	Diagnose and repair light vehicle engines
AURTE104	Inspect and service engines
AURETR130	Diagnose and repair starting systems
AURETR131	Diagnose and repair ignition systems
AURETR123	Diagnose and repair spark ignition engine management systems

- Please visit our website for full list of 36 units



**Course Duration**  
81 weeks (6 Terms)



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**Study Load**  
Full time



**Study Commitment**  
20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



**Study Mode**  
Blended (In class, Workshop and Online)



**Intakes**  
Every month



**Learning portal**  
Assessments & all learning resources accessible via e-learning portal



**Career Pathway**  
Mechanical Diagnosis, Automotive Mechanical Overhauling, Vehicle Loss Assessing or Automotive Management



**Study pathways**  
Certificate IV in Automotive Mechanical Diagnosis



**Course Outcome**  
A nationally recognised/accredited Qualification at the Certificate III Level, AUR30620 Certificate III in Light Vehicle Mechanical Technology.



**Practical Workshop**  
Practical learning components of this course will be delivered through an approved automotive workshop





### Course Duration

30 Weeks (2 Terms)



### Study Load

Full time



### Study Commitment

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



### Study Mode

Blended (In Class, Workshop and Online)



### Intakes

Every month



### Learning Portal

Assessments & all learning resources accessible via e-learning portal



### Career Pathway

Motor mechanic, automotive lead or master technician, automotive technical adviser Study pathways: Diploma of Automotive Technology



### Course Outcome

A nationally recognised/accredited Qualification at the Certificate III Level, AUR40216 Certificate IV in Automotive Mechanical Diagnosis.



### Practical workshop:

Practical learning component of this course will be delivered through an approved automotive workshop.



## Certificate IV In Automotive Mechanical Diagnosis

Course Code: AUR40216 | CRICOS Code: 106390M

This qualification reflects the role of individuals who perform advanced diagnostic tasks in the automotive retail, service and repair industry.

### What You Will Learn

This course is designed for International Students who want to advance their career in the Australian automotive industry and develop essential mechanical skills.

This Certificate will teach you the core knowledge and skills needed to succeed in the automotive industry including the use of light vehicle tools and specialised equipment. When you complete this course, you will be qualified for the Diploma qualifications on the way to becoming Diagnostic Technician.

### Course Units\*:

There are a total of 10 units to complete the course. This includes 1 core units and 9 Elective units. Some of the units of this course are listed below:

Core / Elective	Unit Title
AURTTA021	Diagnose complex system faults
AURETR037	Diagnose complex faults in light vehicle safety systems
AURLTB104	Diagnose complex faults in light vehicle braking systems
AURLTD109	Diagnose complex faults in light vehicle steering and suspension systems
AURLTE104	Diagnose complex faults in light vehicle petrol engines
AURLTE105	Diagnose complex faults in light vehicle diesel engines
AURLTX104	Diagnose complex faults in light vehicle automatic transmission and driveline systems
AURTTA125	Diagnose complex faults in vehicle integrated stability control systems
AURTTTR101	Diagnose complex faults in engine management systems
AURETU006	Diagnose complex faults in air conditioning and HVAC systems



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**Course Duration**  
104 weeks\* (8 Terms)



**Study Load**  
Full time



**Study Commitment**

20 hours/week (15 hours via face to face, 5 hours via e-learning portal)



**Study Mode**

On campus (blended face to face and online)



**Intake Dates**

2022: 15-Aug, 26-Sep, 28-Nov\*  
2023: 30-Jan, 6-Mar, 17-Apr, 10-Jul, 14-Aug, 25-Sep, 27-Nov\*



**Course Pathway**

- Advanced Diploma of Engineering Technology (Civil Engineering Design)
- Bachelor of Engineering
- Bachelor of Civil Engineering



**Course Outcome**

A nationally recognised/accredited qualification at Advanced Diploma level, RII60520 - Advanced Diploma of Civil Construction Design



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## Advanced Diploma Civil Construction Design

Course Code: RII60520 | CRICOS Code: 110231C

The Advanced Diploma of Civil Construction Design course will be delivered over 2 years (up to 104 weeks\*, over 8 Terms). The course will equip you with the theoretical & technical knowledge to work as a senior civil works designer or a paraprofessional designer, who supports professional engineers on the design and construction of infrastructure projects.

### What You Will Learn

This course involves a combination of various learning activities such as: case studies, project assessments, research work, knowledge assessment and computer aided design. By completing In this course you will gain skills and knowledge in the following areas:

- Manage scope, quality and procurement of a project
- Manage risks of a program
- Manage team effectively
- Application of safe design principles to control WHS risks
- Manage the civil works design process
- Design of motorways and interchanges
- Preparation of detailed traffic analysis
- Establish and maintain a quality system
- Produce basic drawing by using computer aided design system



### Learning portal

All learning resources and assessments are assessable via the e-learning portal. This may include a Study Guide, Weekly Quiz, PowerPoint slides, Simulation Pack, Assessment view & submission, assessment outcome, and course progress summary.



### Career Pathway

- Senior civil works designer
- Para-professional designer
- Engineering project officer
- Civil Engineering designer
- Civil Engineering draftsman
- Civil Engineering technical assistant
- Civil construction project manager

### Course Units\*:

There are a total 12 units to complete the course. This includes 5 core units and 7 Elective units. Here are list of few units of this course.

Core / Elective	Code	Unit Title
Core	BSBPMG632	Manage program risk
Core	BSBTWK502	Manage team effectiveness
Core	BSBWHS616	Apply safe design principles to control WHS risks
Elective	BSBPMG530	Manage project scope
Elective	RIICWD512E	Prepare detailed design of motorways and interchanges
Elective	BSBHRM611	Prepare detailed traffic analysis





**Course Duration**  
104 weeks\* (8 Terms)



**Study Load**  
Full time



**Study Commitment**  
20 hours/week (15 hours via face-to-face, 5 hours via e-learning portal)



**Study Mode**  
On campus (blended face to face and online)



**Intake Dates**  
2022: 26-Sep, 28-Nov\*  
2023: 30-Jan, 17-Apr, 10-Jul, 25-Sep, 27-Nov\*



**Course Pathway**

- Diploma of Alcohol and Other Drugs
- Diploma of Youth Work
- Bachelor of Community Services
- Bachelor of Social Welfare



**Course Outcome**  
A nationally recognised/accredited qualification at Diploma level, CHC52015 - Diploma of Community Services



**Work Placement**  
This qualification requires a minimum of 100 hours of work placement to give you real life, on-the-job experience and the opportunity to practice what you learn during the course.



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## Diploma of Community Services

Course Code: CHC52015 | CRICOS Code: 110229H

The Diploma of Community Services course will be delivered over 2 years (up to 104 weeks\*, over 8 Terms). The course will equip you with the theoretical & practical knowledge to work in the roles of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

### What you will learn

This course involves a combination of various learning activities such as: case studies, project assessments, research work, knowledge assessment. By completing this course you will gain skills and knowledge in areas such as:

- Case management supervision
- Manage complex community services cases
- Establish counselling relationships
- Impacts of sociological factors on clients in community work and services
- Develop, facilitate and review all aspects of case management
- Develop workplace communication strategies
- Develop community engagement strategies
- Manage people performance
- Manage work health and safety
- Develop community service programs



### Learning portal

All learning resources and assessments are assessable via the e-learning portal. This may include Study Guide, Weekly Quiz, PowerPoint slides, Simulation Pack, Assessment View & submission, assessment outcome, course progress summary.



### Career Pathway:

- Case worker, Case manager
- Community services worker Community development worker
- Family support worker ,Client services manager
- Community development officer
- Service manager and/or program coordinator

### Course Units\*:

There are a total 16 units to complete the course. This includes 8 core units and 8 Elective units. Here are list of some the units of this course.

Core / Elective	Code	Unit Title
Core	CHCLEG003	Manage legal and ethical compliance
Core	CHCMGT005	Facilitate workplace debriefing and support processes
Core	CHCPRP003	Reflect on and improve own professional practice
Elective	CHCCSL001	Establish and confirm the counselling relationship
Elective	CHCCSM004	Coordinate complex case requirements
Elective	CHCCSM006	Provide case management supervision

# APPLICATION PROCESS

STEP  
**01**

Choose your course, check admission requirements and understand fees and costs

Apply for admission

STEP  
**02**

STEP  
**03**

Have your application processed for Offer Letter

Accept your offer, Provide GTE documents and Pay the fees

STEP  
**04**

STEP  
**05**

Apply for Student Visa



## SCHOLARSHIP OPPORTUNITIES

- SCHOLARSHIPS up to 4,000 AUD available.
- Students must submit their applications first.
- After careful consideration scholarships will be provided which will be reflected in the offer letter.
- SSC may offer scholarship to high achievers based on scholarship criteria.



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